



MAUNA LOA HELICOPTERS

VISA PROCEDURES M-1 AND F-1

For issuance of a Visa we require the following from each applicant:

- Enrollment Application:** A completed enrollment application and completed enrollment questionnaire must be submitted to MLH.
- Passport:** Submit a clear copy of your current passport and the passports of any dependents who are coming with you.
- Financial Verification:** MLH is required to verify the availability of finances to cover the respective expenses prior to issuing an I-20. This may be in the form of a copy of a bank statement, an approved loan application, or a notarized affidavit of support. All documents must be in English or accompanied by a notarized English translation denoting monies in American dollars.
- Tuition Deposit:** 10% of estimated tuition must be prepaid by student. This money is refundable, and payable by credit card, wire transfer, cash or check.

Wire transfer instructions as follows:

First Hawaiian Bank
74-5593 Palani Road
Kailua-Kona, Hawaii 96740
Routing/ABA number: 121301015
SWIFT CODE: FHBKUS77
Account Number: 67144732
In Favor of: Hawaii Pacific Aviation, Inc.

- Proof of Insurance:** Proof of insurance is required for all F-1 students and their dependents. Insurance covered by the full faith and credit of the government of the student's home country shall be deemed to meet this requirement. Or can be purchased at <http://www.travelinsure.com/what/susahigh.asp>

This insurance must be of at least:

- \$50,000.00 U.S. per accident or illness;
- repatriation of remains in the amount of \$7,500.00 U.S.;
- home evacuation in the sum of \$10,000.00 U.S. and
- a deductible of no more than \$500.00 U.S. per accident or illness.

- **Enrollment and Visa Fee:** An enrollment fee and visa fee is required from each international student. M-1 enrollment and visa fee is \$250. F-1 enrollment and visa fee is \$500. Fees are payable by credit card, wire transfer, cash or check.
- **TSA Registration:** The student if enrolling in either Private or Instrument courses must register with TSA at www.flightschoolcandidates.gov and click on create a new student account link in upper right corner. You will be required to submit fingerprints to the TSA. If it is possible in your country to complete this step prior to coming to MLH, we strongly recommend that you do. If facilities for TSA fingerprinting are unavailable in your country, you may complete this step in Hawaii, however this will delay your training.

Notes for registering:

- Aircraft for Private = R22
 - For Instrument = R44
 - Course ID for Private = PRH
 - For Instrument = IRH
 - Course Name for Private = Private Helicopter
 - For Instrument = Instrument Helicopter
 - Student ID is first four letters of student's last name
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- **School Diploma or Transcripts:** Each student applying for the Professional Pilot Program must supply a copy of the transcripts from the highest level of education achieved or a copy of their high school diploma (or its equivalent). A complete English translation must also be provided.
 - **Language Proficiency:** Each student is required to speak, read, write and understand English. It may be necessary to conduct a phone interview with the student to assess such abilities.
 - **A copy of FAA medical:** If you are enrolling in the Private course only you will need a 3rd class medical, if applying to the Professional Pilot Program a 2nd class medical is required. Be sure to let the examiner know you are a student. If you are unable to obtain a medical ahead of time you may obtain it upon arrival in Hawaii, however we strongly encourage obtaining it prior to enrollment. For a list of FAA approved doctors visit <http://ame.cami.jccbi.gov>
Note: Indian students applying for a DGCA license will need a 1st class medical.

Once all requirements listed above are met and received by MLH, a Form I-20, the application for an M-1 or F-1 visa, will be issued to the student and forwarded to the student via express mail. To apply for the visa, the student should go to the nearest U.S. Visa Issuing Post, i.e. Consulate General or Embassy.